

WORK PROGRAMME 2012/2013

Officer Contact

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Papers with report

Appendix A: Work Programme 2012/2013
Appendix B: Scoping Report: Diabetes Working Group

REASON FOR ITEM

To enable the Committee to plan and track the progress of its work in accordance with good project management practice.

OPTIONS AVAILABLE TO THE COMMITTEE

1. Note the proposed Work Programme.
2. To make suggestions for/amendments to future working practices and/or reviews.

INFORMATION

1. Members are asked to highlight other issues that they feel the Committee may want to examine in 2012/2013. The meeting dates for the next municipal year are as follows and the meetings will start at 6pm unless indicated:

Meetings	Room
Thursday 11 October 2012	CR6
Tuesday 20 November 2012	CR6
Thursday 10 January 2013	CR6
Tuesday 19 February 2013	CR6
Tuesday 19 March 2013 – 5pm	CR5
Thursday 18 April 2013	CR6

2. Representatives from NHS North West London have been invited to a future meeting so that Committee can be updated on the consultation response. The Committee will be advised of confirmation of this date and to note that Members of Social Services, Health & Housing Committee will also be invited to this joint item.
3. Members of the Committee have agreed that, over the forthcoming year, major reviews will be undertaken of the following topics:
 - The role of Special Constables
 - Diabetes and the care pathway
4. The witness sessions for the role of Special Constables Working Groups have been completed and the Working Group is now in the draft final report stage.

5. The scoping report for Diabetes and the care pathway is attached to this agenda and for Members consideration.

SUGGESTED COMMITTEE ACTIVITY

1. Members to review the work to be undertaken in the 2012/2013 municipal year and highlight issues for potential scrutiny.
2. Members note the Work Programme and make any amendments as appropriate.
3. Ensure Members are clear on the work coming before the Committee.

BACKGROUND DOCUMENTS

None.

EXTERNAL SERVICES SCRUTINY COMMITTEE

2012/13 WORK PROGRAMME

NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.

Shading indicates completed meetings

Meeting Date	Agenda Item
6 June 2012	<p>NHS NWL NHS North West London will attend to update the Committee to Shaping a healthier future.</p>
17 July 2012 – 5pm	<p>LINK To receive a report on the progress of LINK in the Borough since the last update received by the Committee in July 2011.</p> <p>CNWL To receive an update from CNWL.</p> <p>Public Health To receive an update in relation to public health from Dr Friedman.</p>
13 September 2012	<p>NHS & GPs Performance updates, updates on significant issues and review of effectiveness of provider services:</p> <ul style="list-style-type: none"> • NHS Hillingdon • The Hillingdon Hospital NHS Foundation Trust • Royal Brompton & Harefield NHS Foundation Trust • Central & North West London NHS Foundation Trust • London Ambulance Service • Hillingdon CCG • Hillingdon LINK <p>Previous Major Review Updates To receive an update on progress made with regard to the Committee's major review recommendations over the last four years - Members requested that they receive an update at the meeting on 13 September 2012 on progress made with regard to the Committee's major review recommendations over the last four years.</p>

PART 1 – MEMBERS, PUBLIC AND PRESS

Meeting Date	Agenda Item
11 October 2012	<p>Safer Hillingdon To scrutinise the issue of crime and disorder in the Borough (Safer Neighbourhoods Team, Metropolitan Police Service, etc).</p>
20 November 2012	<p>Pharmacies and Opticians To receive an update in relation to pharmacies and opticians in the Borough.</p> <p>Prescription Services To receive a report on prescription services in the Borough.</p> <p>CNWL Consultation Update To receive an update following the conclusion of the consultation in relation to proposed changes to the bed based mental health service at Hillingdon Hospital.</p>
10 January 2013	<p>Utility Services To receive an update on the impact of the provision and quality of services provided by the utility companies in the Borough (TfL, water, gas, electricity, cable and telephone).</p> <p>Other areas to be scrutinised include the standard of maintenance of the substations and the enforcement options open to the Council when utility companies fail to adhere to standards.</p>
19 February 2013	<p>Crime & Disorder</p> <ul style="list-style-type: none"> • Metropolitan Police Service (MPS) • Mayor's Office for Policing and Crime (MOPC) • Safer Neighbourhoods Team (SNT) • Hillingdon Primary Care Trust (PCT) • London Fire Brigade • Probation Service • British Transport Police • Safer Transport Team <p>The MPS to be asked to provide information in relation to cautions and prosecutions.</p>
19 March 2013 – 5pm	<p>Community Cohesion Review To review the community cohesion achievements since March 2012 – topic to be agreed</p>

PART 1 – MEMBERS, PUBLIC AND PRESS

Meeting Date	Agenda Item
18 April 2013	Quality Reports & CQC Evidence Gathering <ul style="list-style-type: none">• Hillingdon Primary Care Trust (PCT)• The Hillingdon Hospital NHS Foundation Trust• Royal Brompton & Harefield NHS Foundation Trust• Central & North West London NHS Foundation Trust• London Ambulance Service• Care Quality Commission (CQC)• Hillingdon LINK

Themes	Future Work to be Undertaken
<p>The Role of Special Constable Working Group</p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> • Dhillon • Gilham • Kemp • Yarrow 	<p>Detailed review of the role of special constables.</p> <p>Working Group Meeting dates:</p> <ul style="list-style-type: none"> • 2pm, Wednesday 17 October 2012 – CR6 (1st witness session) • 2pm, Wednesday 24 October 2012 – CR4 (2nd witness session) • 2pm, Monday 10 December 2012 – CR3 (To review final report)
<p>Diabetes Care Working Group</p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> • East • Gilham • Jarjussey • Kauffman • Kemp • White 	<p>Detailed review of the diabetes care pathway in Hillingdon.</p> <p>Working Group Meeting dates:</p> <ul style="list-style-type: none"> • Stakeholder event (January 2013 – TBC) • 1st Witness Session – TBA • 2nd Witness Session – TBA • 3rd Witness Session – TBA • 4th meeting, draft final report - TBA • Site visit to be arranged - TBC